

**Palm Bay Academy Charter School (PBA)
Board of Directors Meeting (BOD)
November 13, 2023 @5:00 PM**

CALL TO ORDER

The ZOOM PBA BOD meeting was called to order at 5:15 pm by PBA BOD Chairwoman, Martha Wolf. Due to technical problems the BOD meeting was delayed.

ROLL CALL

Martha Wolf	Board Chairwoman	Present
Jeanne Cunningham	Vice Chairwoman	Present
Brendan Purcell	Secretary	Present
Margaret Wilson	Board Member	Present

STAFF MEMBERS

Madhu Longani	Director of PBA	Present
Dr. Scott Herber	Middle School, Director of STEAM	Present

NO AUDIENCE MEMBERS

BOARD MINUTES

The PBA BOD minutes of October 16, 2023, were presented for approval. B. Purcell **made the motion passed unanimously.**

CEO REPORT

Ms. Madhu Longani reported the following:

1. PBA presently has 391 students enrolled between the Elementary and Middle School campuses.
2. The PBA Administration is working on PBA's Policy and Procedure. Some of the wording needs to be refined. BOD will be kept posted of the progress.
3. Buses are running smoothly. PBA is still looking to buy an added bus.
4. Cameras are being installed on both PBA's campuses. The BOD will be kept posted of the progress.
5. PBA would like to install tinted windows on both campuses. The PBA Administration is searching for a company to aid them in this effort. J. Cunningham told Ms. Madhu that she may be able to supply her with a supplier.
6. Bonus money from the mileage funds received from Florida Taxpayers gave money to all Florida schools except Charter School. This year the Florida School of Education decided to include Florida Charter Schools. The BOD will be kept posted of the outcome.
7. PBA Administration hired a new bookkeeper, Kim Cole. She started in November. The BOD will remain posted.
8. The PBA Administration is continuing to hire teachers as positions become available. The Elementary School is fully staffed. The Middle School just hired a Social Studies teacher. The BOD will remain posted.

9. Parents Teacher Organization (PTO) is getting organized. A meeting will be held at the elementary school soon.

FINANCIAL UPDATE

1. The PBA Administration is actively looking to hire a Financial Advisor to aid PBA in all their financial needs. BOD will remain posted.

NEW BUSINESS

Dr. Scott Herber reported the following:

The Farmers Market project is underway. PBA's Insurance is collaborating with him as to what is covered or not covered on the PBA campuses. The BOD will be kept posted on the progress.

ADJOURNMENT

M. Wolf reported that the next meeting is scheduled for February 12, 2024.

With no other business to come before the BOD. J. Cunningham motioned to adjourn the BOD meeting. Seconded by B. Purcell. The motion passed unanimously at 5:45 pm.



Martha Wolf, Board Chairwoman



Date



Brendan Purcell, Secretary

