

Mr. Herbert also reported that he is using local builders to help him develop designs for the school. The Middle School has a lot of land that could be further developed to enhance learning.

Ms. Longani is hiring substitute teachers for the Elementary campus to assist in student learning.

Immersion Spanish has several students enrolled. The Mandarin program was dropped for a variety of reasons. Primarily, finding a qualified teacher has been a problem.

Grants

Grants are being actively pursued. Dr. Herbert submitted a grant to YASS, a foundation which supports charter schools.

PBA BOD MEETINGS

The BOD discussed the possibility of having less meetings in the 2023-2024 calendar year. After some discussion the following PBA BOD meetings were decided for the remainder of the 2023 calendar:

September 18, 2023
 October 16, 2023
 November 13, 2023
 No meeting in December

Emergency PBA BOD meetings will be called as needed.


D. Cunningham made the motion to hold the PBA BOD meetings as stated above. M. Wilson seconded the motion. The motion passed unanimously.

AJOURNMENT


With no other business to come before the PBA BOD B. Purcell motioned to adjourn the meeting. M. Wilson seconded the motion. The motion passed unanimously.



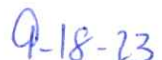
 Martha Wolf, Board Chairwoman



 Date



 Brendan Purcell, Secretary



 Date

MUSIC PROGRAM

A new teacher has been hired to expand the music program at PBA. This will involve musical instruments, singing, and theatre. The BOD will be kept posted.

FINANCIAL UPDATE

A. Bond Holders

PBA administrations are reaching out to the Bond Holders to update them on PBA's current changes to improve the curriculum.

B. Audit

The PBA audit is in the process of being completed. The BOD will be kept informed.

C. The PBA budget will be ready for BOD approval at the next meeting.

OLD BUSINESS

John Harrison is in the process of completing his Vice Principal Certification program. The BOD will be kept updated.

Henry Rockhill has dropped out of the Vice Principal Certification program. He prefers focusing on his teaching curriculum.

The Vice Principal at the Elementary campus has resigned. Ms. Kinsel, the Operations Manager and Ms. Madhu are filling in until a new Vice Principal is hired.

Most teachers' positions have been hired. Ms. Madue and Dr. Scott Herbert have been working diligently to hire the right teachers for each grade. They are presently looking for a social studies and Spanish teacher. The BOD will be kept informed.

NEW BUSINESS

New Programs

The Middle School is adding and enhancing a variety of programs for students to get actively involved:

1. Robotic
2. Horticulture (Mr. Dobbs, a Middle School teacher is actively involved)
3. Music
4. Steppingstone (a mental wellness program)

Dr. Herbert, who is head of the STEM/STEAM, has taken on a leadership role to enhance each program. He is putting out a press release using the STEAM LOG FIT program. He is also working with FIT to use students as volunteers to help PBA students in a variety of curriculum.

Mr. Herbert is working with a chemistry teacher to assist students with learning.

**Palm Bay Academy Charter School (PBA)
Board of Directors Meeting (BOD)
August 14, 2023, @5:00 PM**

CALL TO ORDER

The ZOOM PBA BOD meeting was called to order at 5:03 pm by PBA BOD Chairwoman, Martha Wolf.

ROLL CALL

Martha Wolf	Board Chairwoman	Present
Jeanne Cunningham	Vice Chairwoman	Present
Brendan Purcell	Secretary	Present
Margaret Wilson	Board Member	Present

NON-BOARD MEMBER

Madhu Longani	Director of PBA	Present
Dr. Scott Herbert	Director of STEAM	Present

NO AUDIENCE MEMBERS

BOARD MINUTES

The PBA BOD minutes of June 12, 2023, were presented for approval. **M. Wilson made the motion to accept the minutes as presented. Seconded by B. Purcell. The motion passed unanimously.**

CEO REPORT

The student population is in the process of accepting students daily. The final numbers will be reported at the next PBA BOD meeting for both campuses.

POLICY AND PROCEDURE

The Policy and Procedure is in the process of being finished. The BOD will be kept posted.

TRANSPORTATION

The student population continues to grow daily. PBA will need to purchase an additional bus. The BOD will be kept posted.

PLAYGROUND AT ELEMENTARY SCHOOL

The playground at the Elementary campus has been completed. Most of the funds were donated for the project.

SAFETY ADDITIONS

The PBA administration is looking into putting alarms on some of the doors. The BOD will remain posted.