

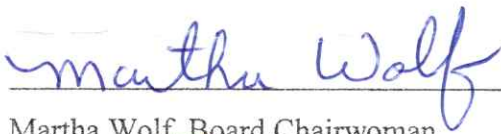


B. Assistant principal update:

1. Both Dr. Harrison and Mr. Rockhill are in the process of finishing the assistant principal training program. Ms. Madhu feels confident they will complete the training soon.

ADJOURNMENT

M. Wolf stated that the next meeting is scheduled for August 14, 2023, at 5:00 pm; the PBA BOD will finalize the 2023-2024 scheduled meetings on that date. The BOD unanimously agreed.



Martha Wolf, Board Chairwoman

8-14-23

Date



Brendan Purcell, Secretary

8-14-23

Date

2.

CEO REPORT

- A. Policy & Procedure: The final draft is still being refined.
- B. Playground Cover: Sand is being spread on the grounds where students play.
- C. Safety Additions: Alarms will be installed on both back doors. The cost is estimated at \$1,500.
B. Purcell motioned to give Ms. Madhu the authority to purchase the alarms from the Wiginton Company at the estimated cost of \$1,500. J. Cunningham seconded the motion. The motion passed unanimously.
- D. Ms. Madhu asked the BOD to approve and sign contracts with uncertified teachers whose skills are limited to certain teaching specialties, i.e., ART, DRAMA, MUSIC, etc., and teachers teaching subjects outside of their certification were requested.
The motion was made by J. Cunningham to have the BOD Chairwoman sign the contracts, when needed, with the necessary teachers on behalf of the PBA BOD. Seconded by M. Wilson. The motion passed unanimously.
- E. PBA Classroom and Library books will follow the guidelines provided by Florida Education Department. Digital books will become available as the Brevard School District makes them available.

FINANCIAL UPDATE

Ms. Madhu, Jeffrey Snyder, and Tom Flavin met with the Bondholders. The Bondholders requested that PBA make more of an effort to enhance the student body enrollment. Ms. Madhu agreed and reported that steps were being taken to increase student enrollment.

OLD BUSINESS

- A. Dr. Scott Herber. Ms. Madhu reported that Dr. Herber has joined the PBA Administration staff as Coordinator of the STEAM program.
He has been very active by the following:
 - 1. Assisting in finding teachers
 - 2. Physically meeting with Relators with PBA flyers to introduce the school to the community.
 - 3. Providing labor and materials to enhance the ongoing agricultural program on the Middle School campus.
 - 4. Create a food forest.
 - 5. Enlist volunteer college students as ecological mentors for PBA students who will teach them how to grow and save vegetables and fruits grown on PBA grounds.
 - 6. He is also working on grants with Ms. Kinsel for PBA.
 - 7. Provide volunteer engineers to enhance the ROBOTIC PROGRAM.
 - 8. His energy and enthusiasm are contagious and helpful.

**Palm Bay Academy Charter School (PBA)
Board of Directors Meeting (PBA)
June 12, 2023, @5:00 PM**

CALL TO ORDER

The ZOOM PBA BOD meeting was called to order at 5:03 pm by PBA BOD Chairwoman, Martha Wolf.

ROLL CALL

Martha Wolf	Board Chairwoman	Present
Jeanne Cunningham	Vice Chairman	Present
Brendan Purcell	Secretary	Present
Margaret Wilson	Board Member	Present

NON-BOARD MEMBER

Madhu Longani	Director of PBA	Present
Dr. Scott Herbert	Director of STEAM	Present

NO AUDIENCE MEMBERS

BOARD MINUTES

The PBA BOD minutes of April 10, 2023, were presented for approval. **M. Wilson made the motion to accept the minutes as presented. Seconded by B. Purcell. The motion passed unanimously.**

BOARD OF DIRECTORS REPORT

- A. No Meeting was held in May because board members had personal business on different dates, making it difficult to have a quorum.
- B. The Board Chairman, M. Wolf reported that she met and checked a reference on Dr. Scott Herbert. She called Dr. Warren Jones of Eastern Florida State College who gave Dr. Herbert a glowing reference. She also requested Dr. Scott to provide two reference letters from previous colleagues and give them to Ms. Madhu.
- C. 2023-2024 PBA BOD Meetings, in general, were discussed. The following was decided:
 1. PBA BOD meetings will continue to be held in ZOOM for the convenience of the present BOD.
 2. PBA BOD meetings will be held on the second Monday of the month.
 3. Emergency meetings will be held as needed.
 4. A working PBA BOD schedule of meeting dates was presented to all BOD members. The PBA Director and BOD will look over the proposed schedule. At the next meeting, the BOD will decide on approving the PBA BOD meeting schedule.