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**Bus issues** remain a problem. Ms. Madhu is in the process of purchasing buses. She is looking into getting good financial terms from various banks. PBA remains in limbo until the buses can be procured. PBA is a privately owned building, so it does not qualify for a 5.15% rate. Eight percent is too high according to legal advice. The BOD voted in the emergency meeting of December 3, 2023, to give Ms. Madhu the authority to purchase the buses and procure the funds from a bank of her choosing. The buses will be available by the end of January for purchase. M. Wilson reiterated the motion to give Ms. Madhu authorization to select a bank to loan PBA the funds for purchasing the buses. Seconded by B. Purcell. The motion passed unanimously.

**Out-of-Field teachers** are working. Ms. Madhu reported all paperwork has been signed and filed with the school district of Brevard.

### FINANCIAL REPORT

**ACCOUNTING:** Ms. Madhu reported Tom Flavin's accounting firm will no longer be working for PBA. Another CPA will be managing the PBA accounts. Ms. Madhu said she would like to use Allison Beckett to fill the accounting position. She has experience with other Charter Schools' finances and accounting. Ms. Beckett could easily take over for PBA for a fee of \$1,800 a month. The motion was made by J. Cunningham to give Ms. Madhu the authority to hire whomever she believed could handle the PBA accounts and finances. Seconded by M. Wilson. The motion passed unanimously.

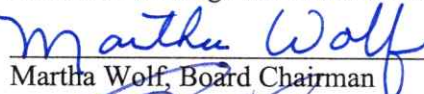
**BOND:** Ms. Madhu reported that a meeting was set for January 13, 2023, with the Bond Holders. The last meeting was canceled due to internet issues. The BOD will be kept informed.

### OLD BUSINESS

There have been no changes in the Elementary or Middle School. Both assistant principals should complete their training by the end of the school year. The BOD will be kept posted. Counselors are continuing to assist students who need assistance in their educational path.

### ADJOURNMENT

With no other business to come before the Board, J. Cunningham motioned to adjourn the meeting. Seconded by M. Wilson. The motion passed unanimously. The meeting was adjourned at 5:36 pm. The next meeting will be held on February 13, 2023, at 5:00 pm. Brendan Purcell notified the BOD that he would not be able to attend but will handle the ZOOM posting and notification. Due to planning, the PBA BOD meetings will continue to be held as ZOOM meetings.

  
Martha Wolf, Board Chairman

2-13-23  
Date

  
Brendan Purcell, Secretary

2-13-23  
Date

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**Palm Bay Academy Charter School (PBA)  
Board of Directors Meeting (PBA)  
January 9, 2023 @5:00 PM**

**CALL TO ORDER**

The ZOOM PBA BOD meeting was called to order at 5:02 pm.

**ROLL CALL**

Martha Wolf	Board Chairman	Present
Jeanne Cunningham	Vice Chairman	Present
Brendan Purcell	Secretary	Present
Margaret Wilson	Board Member	Present

**NON-BOARD MEMBER**

Madhu Longani	Director of PBA	Present
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**NO AUDIENCE MEMBERS**

**BOARD MINUTES**

The PBA BOD minutes of November 14, 2022, were presented for approval. B. Purcell made the motion to accept the minutes as presented. Seconded by M. Wilson. The motion passed unanimously.

The PBA BOD Emergency minutes of December 3, 2022, were presented for approval. J. Cunningham made the motion to accept the minutes as presented. Seconded by M. Wilson. The motion passed unanimously.

**BOARD OF DIRECTORS REPORT – No report**

**CEO REPORT**

**Elementary School** presently there are 225 students enrolled.

**Middle School** presently there are 125 students enrolled.

Bringing the total number of students to 350

**Policy and Procedure.** The BOD gave their input to Ms. Madhu. She took their suggestions and said she would get back to the BOD by the next meeting. She decided it would be best to get PBA's legal counsel involved before final approval by the BOD.

**Playground Cover** has almost been completed. Rubber mulch has been placed in the main play areas. Presently, PBA is in the process of procuring two trucks with sand, at a cost of \$800 each to spread on the playground. PBA will also need to get personnel to spread the sand. The BOD will be kept posted.

**Safety issues** are still in the works. Ms. Madhu assures the BOD that staff, and teachers are not propping the backdoor open for any reason. Cameras will be installed when the installer can procure the proper supplies and equipment. The BOD will be kept informed.