

BOARD OF DIRECTORS MINUTES

FEBRUARY 25TH, 2019

The Meeting was called to order at 4:59 by Martha Wolf.

Minutes from December 3, 2018 for approval. The minutes required additional corrections before final approval.

ROLL CALL: See attached.

Minutes from the January 28th meeting were read by Martha Wolf and changes were implemented. Ms. Harris made the motion to pass the minutes with corrections as presented, Ms. Cunningham seconded the motion and the motion passed unanimously.

BOARD REPORT: Ms. Wolf asked Ms. Kinsel about drug training. Ms. Kinsel informed the board that she asked the attorney about hiring people on medical marijuana and if they were qualified to be hired. she further informed that any employee who was found to be on drugs is put on probation and put through for counseling. Furthermore, Ms. Archer was asked regarding the District drug policy for Brevard District employees. Ms. Archer informed the board that the district was currently in the process of formatting the policy.

Ms. Harris would like to develop a process to funnel parent relations through a single board member. At present Ms. Cunningham receives the parents calls, logs them, then forwards the information/issue to administration. Administration must have an opportunity to address the concern before the appointed liaison (board member) gets involved. Ms. Cunningham and Ms. Harris chalked out steps on how they would proceed with conflict resolutions. The issues should initiate with Mrs. Cunningham. Ms. Harris made the motion and Peggy Wilson seconded the motion. The motion passed unanimously.

CELL PHONE ISSUE

Ms. Wolf inquired as to how the cell phone policy was working in regard to following Brevard School Board policy. Paul Eichelkraut stated that Middle School was in compliance.

STAFF DATABASE ISSUES

Ms. Wolf received emails from the district informing her of errors on the staff database. Ms. Marilyn Kinsel and Donna Moore are working together with Michelle Bellaire from the district. Ms. Kinsel initially requested a meeting in November to resolve the data base staffing issues. Her request was ignored. She followed up her request three more times through emails, at which point, Dr. Christian Davis, informed her that her request was denied, without any explanation. Furthermore, Ms. Davis asked Ms. Kinsel if PBA staff had been attending data base

training. Ms. Kinsel informed Ms. Davis that yes, Donna Moore had attended all district trainings. Ms. Moore diligently followed the procedures to update and properly code staff members. Ms. Kinsel's frustration with the system was evident. Ms. Wolf told her that when she spoke to Dr. Christian Davis she seemed quite approachable, and to please try again. not to give up. Ms. Archer concurred.

Ms. Madhu was requested to update the board on the status of the staff data base at the next meeting.

ESE

It was brought to her attention that ESE services were not logged appropriately. Ms. Wolf spoke to Dr. Christine Davis and then contacted Ms. Madhu. Mrs. Wolf came to the school to address these issues with Kim Gary, ESE Coordinator and Randy O'Hallaran, staffing specialist from Brevard District. Mr. O'Hallran informed Mrs. Wolf that they were addressing all concerns.

Mrs. Wolf received email documentation that showed a trail of emails between the district staff and PBA's personnel. Ms. Gary expressed her frustration in not getting answers or information regarding any procedural changes from Jeff Pruitt's office. She has repeatedly requested that Mr. Pruitt add her name to the list for any new information or any training workshops. Evidentially there seemed to be a clear case of a communication problem. Ms. Gary explained about the support log, which was approved by Mr. O'Hallaran, the staffing specialist, was invalidated by the audit team.

Ms. Gary asked if there is a standard form from the state or district that she could used. Mr. O'Hallaran forward eight different forms that she could utilized and/or select. Her choice was not approved by the audit team.

Ms. Stephanie Archer, Assistant Superintendent Office Innovation and Choice, from the Brevard School Board, who was in attendant, suggested that Ms. Gary communicate with her to resolve any communication issues. Ms. Gary thank her and said she would contact her.

PBA is diligently trying to resolve the ESE issues. Ms. Madhu was requested by the board members to update them on all outstanding issues at the next board meeting.

ESOL

Ms. Janet Esteves has accepted the full-time ESOL position fulfilling any outstanding compliance issues, and Ms. Kaitlyn Penny will serve as her support staff.

The staff database errors have been addressed by Mrs. Kinsel and Donna Moore.

FINANCE REPORT

Tom Flavin presented an amended budget to the board based on 525 students. He recommended the board that they formally adopt this budget. Mrs. Wolf however suggested that the board members be given time to study the budget until the next meeting. She felt that the finance report required diligence before any board action was approved. The matter will be addressed at the next meeting.

NONCERTIFIED PROFESSIONAL STAFF

Paul Eichelkraut informed the board that parent teacher conferences at middle school went well and both students and staff were gearing towards FSA.

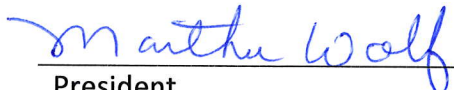
The board was informed that there were noncertified teachers working at PBA. Ms. Madhu said that she had spoken with her attorney, who informed of the Florida Statue that gave charter school governing boards the authority to deem specials in their field qualified to teach in the classroom.

Ms. Stephanie Archer disagreed at the meeting. Ms. Madhu and Ms. Wolf told her that they would forward the Florida Statue and confer with PBA's legal counsel. Ms. Wolf asked Ms. Madhu to report her finding to the board at the next meeting.

Ms. Madhu said that she would comply and requested that the board at the next meeting deem Nadine Antaillia, professional artists and Patty Morris, library specialist, qualified as noncertified professional staff. The board stated that her request would be addressed at the next meeting.

Ms. Archer disagreed with interpretation of the state statue that allowed charter school boards to deem candidates, specializing in their area of expertise qualified.

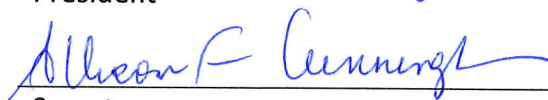
Mrs. Wilson made the motion to adjourn the meeting at 6:22. Next meeting was scheduled for March 25th at 5:00 P.M.



President

3-25-2019

Date



Secretary

3/25/19

Date

Submitted by Mrs. Madhu Longani