

Board of Directors Regular Meeting  
March 12, 2018

SIGN-IN SHEET

	Name and Title	
1.	Martha Wolf	Chairman Mrs. Wolf
2.	Cheryl Beck	Cheryl Beck
3.	MAATHU Longani	Adm.
4.	BRENDAN TURLEY	BOARD MEMBER
5.	James F. Runner	MS Principal
6.	Thomas FLAVIN	Advisor
7.	Allison Reece Canning Esq.	
8.		
9.		
10.		

**PALM BAY ACADEMY  
BOARD OF DIRECTORS MEETING  
March 12, 2018  
Elementary Campus @ 5:00 pm**

1. Meeting called to Order \_\_\_\_\_
  - A. Roll Call
  - B. Minutes of Last Meeting
2. Board Report
3. CEO's Report
  - A. Finance Update
  - B. Staff Update
  - C. Grant Update
  - D. Marketing Update
4. NEW BUSINESS
5. OLD BUSINESS
6. Public Forum (3 minutes)

Meeting Adjourned \_\_\_\_\_ Next Meeting \_\_\_\_\_

**BOARD OF DIRECTORS MINUTES**  
**FEBRUARY 1, 2018**

The meeting was called to order at 5:30 PM by Martha Wolf

ROLL CALL: See attached.

Mrs. Beck made the motion to accept the previous Board minutes. The motion was seconded by Brendan Purcell and the minutes were approved unanimously.

BOARD REPORT: The Board tabled the Look Marketing proposal. They would like to include input from the parents, students, and other stake-holders into the branding process. The Board needs to authorize Mrs. Wolf to sign the Look Marketing contract in its entirety after clarification of the following points:

- Production cost limit
- Gas mileage
- Adding Immersion to the contract
- Some cost projections

The Vice President Brendan Purcell made the motion to allow Mrs. Wolf to sign the completed contract with Look Marketing. Mrs. Beck seconded the motion and it passed unanimously.

CEO'S REPORT- FINANCE UPDATE: No new business was discussed.

MIDDLE SCHOOL REPORT: No new business was discussed.

STAFF UPDATE: Ms. Deluke at the Middle school was let go from her position.

The Board also discussed Jaime Suarez's accident while driving the school's delivery van. There was an update regarding discussions and clarifications about Jaime's welfare and working with the insurance company regarding claims.

The meeting was adjourned at 6:30 PM. The next meeting was scheduled for March 1<sup>st</sup> at 5:00 PM.

Martha Wolf  
\_\_\_\_\_  
President

3/12/2018  
\_\_\_\_\_  
Date

Allison F. Gunn  
\_\_\_\_\_  
Secretary

3/12/2018  
\_\_\_\_\_  
Date

Submitted by Mrs. Madhu Longani

Approved by President of the Board

Martha Wolf  
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