

Board of Directors Regular Meeting
December 7, 2017

SIGN-IN SHEET

	Name and Title	
1.	<u>Martha Wolf</u>	<u>Chairman / President</u>
2.	<u>Thomas FLAVIN</u>	<u>Advisor</u>
3.	<u>Jerry Rumer Smith</u>	<u>Principal PBAMS</u>
4.	<u>Cheryl Beck</u>	<u>Treasurer</u>
5.	<u>Allison Reese Cunningham</u>	<u>Sec.</u>
6.	<u>Brendan Turcotte</u>	<u>Boris Hendor</u>
7.	<u>Madhu Longam</u>	<u>Adm.</u>
8.	<u></u>	<u></u>
9.	<u></u>	<u></u>
10.	<u></u>	<u></u>

**PALM BAY ACADEMY
BOARD OF DIRECTORS MEETING
December 7, 2017
Elementary Campus @ 5:00 pm**

1. Meeting called to Order _____
 - A. Roll Call
 - B. Minutes of Last Meeting
2. Board Report
3. CEO's Report
 - A. Finance Update
 - B. Staff Update
 - C. Grant Update
4. NEW BUSINESS
5. OLD BUSINESS
6. Public Forum (3 minutes)

Meeting Adjourned _____ Next Meeting _____

BOARD OF DIRECTORS MINUTES
OCTOBER 17TH, 2017

The meeting was called to order by Martha Wolf at 5:30 PM.

ROLL CALL: See attached.

Mrs. Beck made the motion to accept the September 28th Board Minutes as presented. The motion was seconded by Mrs. Cunningham, and the motion passed unanimously.

BOARD REPORT: Mrs. Wolf tabled a discussion on the marketing strategies for Palm Bay Academy for the coming year. She volunteered to schedule a meeting with Mike McBride from the McBride Marketing Group. She expressed the need to actively market Palm Bay Academy on digital media.

CEO'S REPORT: The issue with the storm water has finally been resolved with the City of Palm Bay. The initial draft of the School Improvement Plan (SIP), which has been developed with faculty, staff, parent, and Board input, was presented to the Board. The main focus of the SIP this year is to promote rigor and expectations in each classroom. It also addresses working on improving grades in language arts and math, and bringing additional support to the teachers in the classrooms by hiring more assistants, assigning all teachers a mentor, and meeting the professional development needs of the faculty.

STAFF UPDATE: Sandy Harvell and Jennifer Sanzo forwarded their resignations to the administration citing personal reasons. The administration accepted their resignations and posted the vacancies.

OLD BUSINESS: Still working with the city on the final mode of payment to clear PBA of any owed monies.

Ms. Renata informed the Board members that the PBA Cheerleading Team was invited to be part of the Thanksgiving Day Parade at Disney. They were also invited to Heritage High School to perform at the Football Players Championship Game.

Ms. Madhu informed the board of her planned absence between November 7th and November 18th. The Board approved her leave.

The meeting was adjourned at 6:20 PM. The next meeting was scheduled for November 29th, 2017.

Martha Wolf
President

12/17/2017
Date

Allison Re - Cunningham
Secretary

12/17/2017
Date

Submitted by Mrs. Madhu Longani

Approved by President of the Board

Martha Wolf