

Board of Directors Minutes  
April 13, 2016

Meeting was called to order by Martha Wolf at 5:10pm.

Roll Call: See attached.

Minutes

The minutes from the March 16<sup>th</sup> meeting were read and unanimously approved.

Board Report

Dr. Manhar Shah informed the board members of his intent to leave after the May meeting. The board members discussed various options to approach community members who could contribute to the strength of the board.

Tom Flavin, advisor to the board, updated the information on the bond. Tom Flavin along with Jay Sakalo and Madhu Longani has been involved in the negotiations between Gates Corporation, U.S. Bank and the bond holders regarding the escrow account. The resolution of the required amounts to be deposited by both Palm Bay Academy and the bond holders finally came to fruition.

Board members discussed the change of vendor for workman's compensation meeting the deadline before April 27<sup>th</sup>. The new coverage comes from FHM Insurance Company. The board members also signed notice of election to be exempt from workman's comp for FHM Insurance.

CEO's Report

Staff update: The middle school welcomed Ms. Paulette Coombs as their 8<sup>th</sup> grade English teacher. Ms. Coombs comes highly qualified with a specialist's degree and experience in teaching all levels of students from middle school to college. Middle school also welcomed Ms. Sophie Lareese as an ESOL coordinator for Palm Bay Academy.

Palm Bay Academy invested \$1,700 to enhance the media centers for both middle and elementary schools. Mr. Runnersmith informed the board that he was working on placing at least 12 computers in the library to encourage research oriented projects. Ms. Ann Gordon is also working on a grant from Scholastics books for the library.

A portion of Title 1 funds have been used to purchase 25 new computers for the immersion campus. The school is also in need of replacing 25 desk tops for elementary school teachers.

Mr. Runnersmith recommended that the board consider two new programs for the middle school. "Design by hand" (wisdom of the hands) and Gardening. Palm Bay Academy is also busy planning summer programs for its students.

Palm Bay Academy also requested Bernadette Morris from Sonshine Communications to move forward in building a more functional website for the school.

Eighth grade graduation is scheduled for May 24<sup>th</sup>, 2016 at 9:00am.

Meeting adjourned at 6:00pm. Next meeting was scheduled for May 11, 2016 at 5:00pm.

Martha Wolf  
President

May 11, 2016  
Date

Alison F. Gunning  
Secretary

5/11/16  
Date

Submitted by Ms. Madhu Longani

Approved by President of the Board

Martha Wolf  
Signature